



Sustainable
Construction
in Rural and Fragile Areas
for Energy efficiency

4th Steering Committee Meeting

7 -9 May 2012

Savona, Italy

Minutes

The project partners were welcomed by the President of the Province of Savona, Mr. Angelo Vaccarezza and by the project team.

The Lead Partner then chaired the meeting, opening with apologies from ARECBA (Portugal) and DEVCO KI (Greece), who were unable to participate (the Greek partner is represented in the meeting by the South Aegean Region).

The meeting started with a discussion of Management and Financial Issues.

The Lead Partner illustrated the technical activities and some future actions of integrated communication and proposed to ask to the JTS for an extension of the end of the project (foreseen for the end of November). After a first discussion, it was agreed that the Lead Partner would prepare all the necessary documentation for the extension request of just one month to the JTS for approval so that the partnership can have some more time to finalize the activities of the project.

Partners briefly explained their progress on reporting and certification and the Lead Partner reminded to send a **scanned signed copy of the FLC certificate** and **national control** (where appropriate) to Giuliana Ferro within the 23rd May.

It was agreed that partners would assess the need for reallocations after the closure of this Report.

The next Steering committee is planned in the second week of September 2012 in Greece (Rodos) with the study visits and the last Steering Committee in PACA (France) the second week of December (already considering the extension request). All partners were asked to ensure that at least one technical expert comes to the next meeting and study visits so that there can also be a technical group meeting to assess the outputs and discuss the final stages of implementation.

All the partners discussed about the possibility to organise a final meeting of the project. If the last SC will be in France it would probably be logical to hold the closure event there. About the final event partners will better discuss, in particular about locations and costs.

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All the partners then presented an update of their activities.

The technical team of the Province of Savona presented the case studies of eco-innovations in energy efficient building practices and the contributions collected until now from partners.

Moreover the technical team of Savona presented the Matrix, an evaluation and analysis model in eco-construction field. The definition of the Matrix has been accompanied by a contextual definition of modalities of drafting cards. Each Country has to draw up these cards both in extensive form in their own language, both in an abstract in English, within the end of June.

The Province of Savona then presented the website www.scoremed.eu and the interactive elements as well as the information from the partners needed to feed the site. All partners received the passwords and very clear instructions on how to upload their material onto the website.

Deliverables

Survey of MED level regulation - France, Slovenia, Spain and Italy have delivered their contributions and the others will be due by the end of June.

The partners then discussed the next steps.

Concerning the evaluation and analysis model, the responsible partner showed an example of what will be developed. Some partners (France and Spain) already sent some contributions and now partners are asked to upload their cards on the SCORE web site (abstract in English and extensive version in local language) within the end of June.

In terms of Media Communication, the First newsletter has now been published.

Please send all your inputs for the 2nd newsletter to Valentina.

Your press releases can be uploaded on the website.

Partners were reminded that their Local communication plans should be updated regularly.

All partners were invited to present the website to the Focus Groups for feedback. All partners should send updated lists of the Focus Groups as appropriate.